Assessment Tool (Spider Diagram)

Background. The spider diagram assessment tool is an excel spreadsheet with two tabs. The first tab is three questions in ten categories for a total of 30 questions.

The second tab is a roll up of the answers from the first worksheet.

Instructions for completion.

1. Open spreadsheet.
2. Make sure you are in the Assessment Questionnaire worksheet. If not, click on the “Assessment Questionnaire” tab at the bottom left
3. Fill in the Date and completed by blocks at the top of the worksheet.
4. Convene your energy team to answer the 30 questions; putting the number corresponding to your answer in the “Score” column.
5. Click on the Radar Graph and review the results with your Energy Team
6. Brainstorm 3 to 5 areas to focus on, based on the results. Document those in the area provided.