

Instructions for Contractors Reporting Labor to WA State L&I & U.S. Dept. of Labor

Before Work Begins:

- 1) Labor contractors performing work and paying wages with ARRA funds are required to pay the higher of Federal Davis Bacon (DB) wages and WA State Prevailing Wage (WSPW). The following table compares **federal** and **state** job classifications **by task**.

<http://www.energy.wsu.edu/Apps/LinkClick.aspx?fileticket=vxDRGyhTOWA%3d&tabid=63>

After determining the pertinent classifications, consult the following two tables to compare typical classifications for **federal Davis Bacon SEP¹ wage rates²**:

http://www1.eere.energy.gov/wip/dol_wage_determinations_sep_eecbg.html

and **WA State Prevailing Wage** typical weatherization classifications and rates:

<http://www.energy.wsu.edu/Apps/LinkClick.aspx?fileticket=aSjPVB7uWLw%3d&tabid=63>

- 2) Use WA State L&I's online system for filing of Intents using the Secure Access Washington (SAW) system. To expedite approval of the Intent filing, check "ARRA funds" in the online forms.³

<http://www.lni.wa.gov/TradesLicensing/PrevWage/IntentAffidavits/File/default.asp>

IMPORTANT: "The DOL has informed DOE that if one were using **the residential WD** [wage determination] **for the SEP and EECBG programs**, contractors would select wage rates for plumbers (installation of hot water heaters) and other classifications, such as carpenters, electricians, and roofers. In many cases, **the "Laborer" classification** contained in the residential building WD will be **the appropriate classification for...these activities...minor repairs, batt insulation, blown insulation, window and door repair, and weather stripping, solar film installation, air sealing, caulking, minor or incidental structural repairs, duct sealing, air sealing, installation of light bulbs, and installation of smoke detectors.** (<http://www.gc.energy.gov/GCHotlineFAQ.htm> Answer 16 under topic "Davis Bacon")

Weekly:

- 1) All laborers must be paid weekly. The federal DOL Payroll Form, WH 347, MUST BE COMPLETED for ALL workers and SUMMITTED WEEKLY to the project headquarters, then forwarded to WSU Energy Program (even if the hourly rate you are paying is WSPW).
<http://www.dol.gov/whd/forms/wh347instr.htm>
- 2) Contractors performing work on your projects using **apprentices** must use state certified apprenticeship programs.⁴
<http://www.lni.wa.gov/TradesLicensing/Apprenticeship/Programs/default.asp>

Wage Rate guidelines for apprentices by county are as follows:

<http://www.lni.wa.gov/TradesLicensing/PrevWage/WageRates/Printable/ApprenByCounty/default.asp>

After Project Completion: At the completion of each job, submit to L&I an Affidavit of work completed by all your contractors using WA State Prevailing Wage Job Classifications & Rates.

General Resources: For Washington State guidelines, summary, overview, and filing requirements and instructions for ARRA funded weatherization projects, provide the following link:
<http://www.lni.wa.gov/TradesLicensing/PrevWage/Weatherization/default.asp>

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WA State Department of Labor and Industries Prevailing Wage Weatherization Primary Contacts

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¹ WSU Energy Program's contract with the Department of Commerce is funded by U.S. Department of Energy allocations to State Energy Program (**SEP**) projects. NOTE: Please be aware that the classifications specific to WAP ARRA-funded projects are NOT to be used for SEP or EECBG projects.

² You will note that 3 of the 7 job classifications have no wage determinations in most WA counties. This may require your contractor to request that you file a Conformance Request if work is performed under a classification with no wage determination. Contact WSU Energy Program for assistance: goldc@energy.wsu.edu or (360) 956-2097.

³ Intents and Affidavits must be filed for all labor performed on a project, whether workers are paid Davis Bacon wages or WA State Prevailing Wages. Bundling up to 20 project sites (in proximity to each other) and up to 80 mobile homes per single mobile home park is allowed.

⁴ These programs are registered and approved by the WA State Apprenticeship & Training Council (WSATC). In addition to the registration requirement for the apprentice, the contractor who employs the apprentices must be registered as an apprentice training agent with the WSATC.